# **HRO DIRECTORY**

## **Human Resource Officer**

(602) 629-4800 / DSN 853

## **Deputy Human Resources Officer**

(602) 629-4800 / DSN 853

## **Administrative Assistant**

(602) 629-4800 / DSN 853

## **Point of Contact**

### **Employee Relations (Retirement & Benefits)**

Supervisory HR Specialist	(602) 629-4834	Employee Relations Specialist, Appraisals, Awards, Leave Status, Supervisor Folders
HR Specialist	(602) 629-4822	Employee Relations Specialist CSRS/FERS Retirements, Separations, USERRA
HR Specialist	(602) 629-4818	OWCP Specialist
HR Assistant	(602) 629-4816	Benefits (TSP, FEHB, FEGLI, CSRS, FERS, My Biz/My Workplace), USERRA
HR Assistant	(602) 629-4823	Benefits (TSP, FEHB, FEGLI, CSRS, FERS, My Biz/My Workplace), USERRA
HR Assistant	(602) 629-4806	Benefits (TSP, FEHB, FEGLI, CSRS, FERS, My Biz/My Workplace), USERRA

#### **Active Guard Reserve (AGR) Section**

Supervisory HR Specialist <b>ARMY</b>	(602) 629-4824	AGR Manager
HR Specialist	(602) 629-4814	ARNG AGR NCOIC
HR Specialist	(602) 629-4804	AGR Staffing
HR Specialist	(602) 629-4819	AGR Pay/Budget NCO
AIR		
HR Specialist	(602) 629-4825	Air AGR NCOIC (Manpower)
HR Specialist	(602) 629-4826	AGR Staffing

## **Staffing (Recruitment and Hiring)**

Supervisory HR Specialist	(602) 629-4830	Staffing Supervisor (Merit Placement, Recruitment, Priority Placement, Reassignment, Applicant Qualifications, Applicant Selection and Placement, Vacancy Announcements, Technician Compatibility, Technician PCS, Retention, Recruitment, Relocation Incentives)
HR Specialist	(602) 629-4809	Staffing Specialist (same duties as above)
HR Specialist	(602) 629-4824	Staffing Specialist (same duties as above)
HR Assistant	(602) 629-4808	Staffing Assistant Vacancy Announcements
HR Assistant	(602) 629-4821	Staffing Assistant Vacancy Announcements

## **Classification (Positions and Manpower)**

HR Specialist	(602) 629-4813	Classification Specialist
HR Specialist	(602) 629-4815	Classification Assistant

#### **Employee Development**

Supervisory HR Specialist	(602) 629-4817	Employee Development Specialist

HR Specialist (Training) (602) 629-4817 Technician Budget (Training and Development)

HR Specialist (602) 629-4833 Budget Analyst

### Labor Relations (Union Issues/NSPS/Grievances)

Labor Relations Specialist (602) 629-4834 Disciplinary, Adverse Actions, ADR, Labor Mgmt Council, Union Contracts, I&I Bargaining, ULP Charge, Grievances

#### **Equal Employment Opportunity (EEO/Technician Assistance Program)**

State Equal Employment Manager (602) 629-4836 EEO Manager

Equal Employment Opportunity Specialist (602) 629-4811 Equal Opportunity

#### Personnel Systems (Personnel Data Systems)

Personnel Systems Manager (602) 629-4807 MyBiz, Defense Civilian Personnel Data System